

## Statistical Survey of Grain Storage Elevators (Quarterly)

|          | Concept Name                         | Representation  |
|----------|--------------------------------------|---|
| <b>1</b> | <b>Contact</b>                       |   |
| 1.1      | Contact organisation                 | National Statistics Office of Georgia (Geostat)   |
| 1.2      | Contact organisation unit            | Business Statistics Department<br>Short-term Statistics Division  |
| 1.3      | Contact name                         | David Kupatadze<br>Tinatin Ksovreli   |
| 1.4      | Contact person function              | Head of Business Statistics Department<br>Head of Short-term Statistics Division  |
| 1.5      | Contact mail address                 | 30, Tsothe Dadiani Str., 0180, Tbilisi, Georgia   |
| 1.6      | Contact email address                | <a href="mailto:dkupatadze@geostat.ge">dkupatadze@geostat.ge</a><br><a href="mailto:tksovreli@geostat.ge">tksovreli@geostat.ge</a>  |
| 1.7      | Contact phone number                 | + 995 32 236 72 10 (200)<br>+ 995 32 236 72 10 (217)  |
| 1.8      | Contact fax number                   | -   |
| <b>2</b> | <b>Metadata update</b>               |   |
| 2.1      | Metadata last certified              | 2021 June 11  |
| 2.2      | Metadata last posted                 | 2021 June 15  |
| 2.3      | Metadata last update                 | 2021 June 8   |
| <b>3</b> | <b>Statistical presentation</b>      |   |
| 3.1      | Data description                     | The following basic indicators are published within the statistical research (quarterly): <ol style="list-style-type: none"> <li>1. Number of Employees in grain storage elevators;</li> <li>2. Number of consumers of grain storage elevators;</li> <li>3. Expenses incurred by grain storage elevators;</li> <li>4. Products stored in grain storage elevators;</li> <li>5. Average annual load of grain storage elevator;</li> <li>6. The volume and value of the products sold by the grain storage elevators.</li> </ol> |
| 3.2      | Classification system                | Within the survey is considered enterprises whose economic activity is related to warehousing.  |
| 3.3      | Sector coverage                      | The survey is carried out within the list provided by the Ministry of Environment and Agriculture.  |
| 3.4      | Statistical concepts and definitions | <b>Active Enterprise</b> – All non-financial corporations that were active during the reporting period.<br><b>Income</b> – Incomes of grain storage elevators, without VAT and excise.<br><b>Costs</b> – Expenses incurred by the grain storage elevators.  |

|          | Concept Name                    | Representation   |
|----------|---------------------------------|--|
| 3.5      | Statistical unit                | <b>The Enterprise</b> – the economic unit that produces goods or services, independently makes economic decisions about distribution of their resources (holds a definite degree of freedom in making decision). The enterprise carries out one or more of the economic activities according to one or more locations. The enterprise may be individual (physical) or legal unit.  |
| 3.6      | Statistical population          | All active enterprises presented in the list provided by the Ministry of Environment and Agriculture.  |
| 3.7      | Reference area                  | The entire territory of Georgia, except for the occupied regions.  |
| 3.8      | Time coverage                   | From 2015.   |
| 3.9      | Base period                     | -  |
| <b>4</b> | <b>Unit of measure</b>          | Tons, Gel.   |
| <b>5</b> | <b>Reference period</b>         | Quarter.   |
| <b>6</b> | <b>Institutional mandate</b>    |  |
| 6.1      | Legal acts and other agreements | The Law of Georgia on Official Statistics;<br><a href="https://www.geostat.ge/media/20817/latest-Law-of-Georgia_2018.pdf">https://www.geostat.ge/media/20817/latest-Law-of-Georgia_2018.pdf</a><br>Statistical Work Programme (annual);<br><a href="https://www.geostat.ge/en/modules/categories/307/statistical-work-programme">https://www.geostat.ge/en/modules/categories/307/statistical-work-programme</a><br>Charter of the National Statistics Office of Georgia.<br><a href="https://www.geostat.ge/media/20845/10%2Csaqstatis-konsolidirebuli-debuleba.pdf">https://www.geostat.ge/media/20845/10%2Csaqstatis-konsolidirebuli-debuleba.pdf</a>   |
| 6.2      | Data sharing                    | -  |
| <b>7</b> | <b>Confidentiality</b>          |  |
| 7.1      | Confidentiality – policy        | <ol style="list-style-type: none"> <li>The Law of Georgia on Official Statistics: <ul style="list-style-type: none"> <li>According to the article 4 of the law individual data collected by statistical agencies for statistical compilation, whether they refer to natural or legal persons, are to be strictly confidential and used exclusively for statistical purposes.</li> <li>According to the article 28 (Observing Confidentiality of Statistical Data) of the law 1. The data collected for the purpose of producing official statistics shall be confidential if it allows for identification of observation unit or it is possible to identify such data through it. 2. The confidential statistical data shall not be issued or disseminated or used for a non-statistical purpose but for the exceptions envisaged by the Georgian legislation. 3. When producing the official statistics, it is obligatory to destroy or store separately the identity data including the questionnaires containing such data and used for statistical surveys according to the rules defined in the Georgian legislation.</li> <li>According to the article 29 (The Obligations and Responsibilities of the Employees of the Geostat) of the law the confidential statistical data collected and processed for the purpose of statistical survey shall not be used or disseminated by the employees of the units of the Geostat.</li> </ul> <a href="https://www.geostat.ge/media/20817/latest-Law-of-Georgia_2018.pdf">https://www.geostat.ge/media/20817/latest-Law-of-Georgia_2018.pdf</a> </li> <li>Data Confidentiality Policy at Geostat<br/> <a href="https://www.geostat.ge/media/20860/Data-Confidentiality-Policy-at-Geostat_En.pdf">https://www.geostat.ge/media/20860/Data-Confidentiality-Policy-at-Geostat_En.pdf</a> </li> <li>Public Use Microdata Dissemination Policy at Geostat</li> </ol> |

|           | Concept Name                      | Representation   |
|-----------|-----------------------------------|--|
|           |                                   | <a href="https://www.geostat.ge/media/20862/Microdata-Dissemination-Policy_Eng.pdf">https://www.geostat.ge/media/20862/Microdata-Dissemination-Policy_Eng.pdf</a><br>4. The Law of Georgia on Personal Data Protection<br><a href="https://matsne.gov.ge/en/document/view/1561437?publication=9">https://matsne.gov.ge/en/document/view/1561437?publication=9</a>  |
| 7.2       | Confidentiality – data treatment  | <ul style="list-style-type: none"> <li>• Confidentiality guidelines.</li> <li>• Written undertakings by an employee of Geostat on ensuring confidentiality of gained/collected data as a result of official duties.</li> </ul>   |
| <b>8</b>  | <b>Release policy</b>             |  |
| 8.1       | Release calendar                  | Data dissemination dates are defined according to the Advance release calendar, which is available on the website of Geostat and publicly accessible.  |
| 8.2       | Release calendar access           | <a href="https://www.geostat.ge/en/calendar">https://www.geostat.ge/en/calendar</a>  |
| 8.3       | User access                       | All users have the equal access to the statistical data simultaneously.  |
| <b>9</b>  | <b>Frequency of dissemination</b> | Quarter.   |
| <b>10</b> | <b>Accessibility and clarity</b>  |  |
| 10.1      | News release                      | Press release are attached to the results of the survey: <a href="https://www.geostat.ge/en/news?year=&amp;month=&amp;category=6">https://www.geostat.ge/en/news?year=&amp;month=&amp;category=6</a>   |
| 10.2      | Publications                      | -  |
| 10.3      | On-line database                  | -  |
| 10.4      | Micro-data access                 | -  |
| 10.5      | Other                             | -  |
| 10.6      | Documentation on methodology      | -  |
| 10.7      | Quality documentation             | -  |
| <b>11</b> | <b>Quality management</b>         |  |
| 11.1      | Quality assurance                 | To ensure the quality of the statistical processes and products Geostat follows Article 4 – Basic principles of official statistics – of the Law of Georgia on Official Statistics, as well as the European Statistics Code of Practice, the UN Fundamental Principles of Official Statistics and Quality Assurance Framework of the European Statistical System (QAF).  |
| 11.2      | Quality assessment                | Methodology and Quality Management Division of Geostat, along with the sectoral departments, is responsible for the quality of the produced statistical products and processes. The Division carries out quality audit of statistical processes and assesses the risks associated with production of statistical data. Geostat has developed policy documents, guidelines and standard routine descriptions. These documents ensure the standardization of statistical processes and products and the establishment of a unified quality assurance system. |
| <b>12</b> | <b>Relevance</b>                  |  |
| 12.1      | User needs                        | The main stakeholders are: business sector representatives, researchers and students, international organizations, state institutions, media outlets, etc. They need these data to carry out different types of statistical analysis, to plan a marketing strategy or to evaluate and study the economic situation.  |
| 12.2      | User satisfaction                 | In October 2019, user satisfaction survey was conducted, the target of the survey was to analyse the assessment of quality of statistical data by users and explore ways to improve user services. The survey report is available on the website of Geostat (in  |

|           | Concept Name                       | Representation  |
|-----------|------------------------------------|---|
|           |                                    | Georgian):<br><a href="https://www.geostat.ge/ka/single-news/1746/statistikuri-informatsiis-momkhmarebelta-kmaqofilebis-gamokvleva-2019-tseli">https://www.geostat.ge/ka/single-news/1746/statistikuri-informatsiis-momkhmarebelta-kmaqofilebis-gamokvleva-2019-tseli</a>   |
| 12.3      | Completeness                       | The data is relevant to an international standard.  |
| <b>13</b> | <b>Accuracy and reliability</b>    |   |
| 13.1      | Overall accuracy                   | The processed data is compared to the relevant data of the last period. In some cases, data is verified with the representatives of the enterprises.  |
| 13.2      | Sampling error                     | The survey is held with entire coverage.  |
| 13.3      | Non-sampling error                 | For minimizing non-sampling errors, data is verified with the representatives of the enterprises.   |
| <b>14</b> | <b>Timeliness and punctuality</b>  |   |
| 14.1      | Timeliness                         | The results of statistical survey (quarterly) of the grain storage elevators are published on the 48th day after the end of the reporting period.   |
| 14.2      | Punctuality                        | The data is published according to the date specified in the statistical work program. There has not been any violation of publication dates.   |
| <b>15</b> | <b>Coherence and comparability</b> |   |
| 15.1      | Comparability – geographical       | The methodology used in scope of the survey is comparable on regional and international level.  |
| 15.2      | Comparability – over time          | The data is comparable over time.   |
| 15.3      | Coherence – cross domain           | The data is coherent.   |
|           | Coherence – internal               | The data is coherent.   |
| <b>16</b> | <b>Cost and burden</b>             | The budget of the cold storage facilities, livestock and poultry slaughterhouses and grain storage elevators is 9 000 GEL (2 250 GEL per quarter). In accordance with the general principles of implementation of statistical works, personal statistical compensation for one interview (on completion of online questionnaire) is 7.50 GEL. |
| <b>17</b> | <b>Data revision</b>               |   |
| 17.1      | Data revision – policy             | Statistical data revision policy is available on the website of Geostat:<br><a href="https://www.geostat.ge/media/20863/Revision-policy_Geostat_Eng.pdf">https://www.geostat.ge/media/20863/Revision-policy_Geostat_Eng.pdf</a>   |
| 17.2      | Data revision – practice           | There is no planned revision of the data. Unplanned revision (in order to specify the data) has not taken place in practice.  |
| <b>18</b> | <b>Statistical processing</b>      |   |
| 18.1      | Source data                        | Online questionnaire filled by the respondent.  |
| 18.2      | Frequency of data collection       | Quarterly.  |
| 18.3      | Data collection                    | Data collection is done through online questionnaires.  |
| 18.4      | Data validation                    | Data validation is primarily a program based on arithmetic control in the database. Secondary control is carried out by the field staff (interviewers) and staffs of business statistics division.  |
| 18.5      | Data compilation                   | -   |
| 18.6      | Adjustment                         | Not used.   |
| <b>19</b> | <b>Comment</b>                     | -   |