



Approved by the Board of National
Statistics Office of Georgia
Order #7, 17 February, 2010

Monitoring of Households

Questionnaire for Employment and Income

For the Household Members Aged 15 Years And Above

The date of the interview

Day

Month

Year

Enumeration Area

Rotation

Household

Sequence number of
interview

Name of the respondent

Number of the respondent from the Shinda02

Phone number of the respondent

Fixed phone:				Mobile phone:			
(code)	(number)			(code)	(number)		

Interviewer

Regional supervisor

Logical and arithmetical control

According to the "Law of Georgia on Official Statistics" 25th Article, point first, with the view of fulfilling its functions the Geostat shall be authorized to request and receive from administrative bodies, physical and legal persons all kinds of statistical data and other information, including confidential information and/or information containing personal data, in line with the "Law on Personal Data Protection".

The information provided by you is confidential and protected by the "Law of Georgia on Official Statistics" 28th Article, point first. It is only used for calculating the general statistical indexes.

Thank you in advance for your cooperation!

Part 1. Employment and incomes from employment

In this part of the questionnaire, please, give us the information on your business and incomes during the three months preceding the current month.

1. Did you perform any work in order to receive salary, profit or other labour incomes (in cash or in-kind, including in the form of harvest and agricultural products) during the last three months inside the country?
 1. Yes → go to 4
 2. No → continue
2. Did you perform any work like sewing, handicraft, teaching (as a private tutor), medical service, transporting service etc. during the last three month inside the country?
 1. Yes → go to 4
 2. No → continue
3. Did you have any job or business that you could not perform temporarily due to sickness, vacation, studying or enterprise temporarily close down, etc. during the last three months inside the country?
 1. Yes → continue
 2. No → go to 17

A) Main Job

To the interviewer: If a respondent has more than one job, put question 4 about the basic job where he/she spends the most part of his/her labour time. Questions 4-5 help to define more precisely what the respondent is doing at his/her basic job. Quotation of the name of an enterprise, organization or institution is only for specifying of this indicator.

4. Which enterprise, organization, private business or economy did you work (have business)?

Name of enterprise, organization, private business or economy

5. What kinds of goods or services were provided at your main work place, where you worked for the last three months

To the interviewer: Identify the products or services produced, processed or provided by this enterprise, organization or personally by the respondent

Description of produced goods or services

Type of economic activity (filled by Geostat)

6. Please define the form of ownership of the enterprise, organization, economy or business where you were working during the last three months

1. State ownership (organizations/enterprises with the government owning a controlling stake ($\geq 50\%$) of the shares and all the public institutions);
2. Private ownership (with a controlling stake ($\geq 50\%$) of the shares);
3. Other type, please specify _____
1. Do not know

7. Please define your employment status for last three months:

1. A person working for fixed salary (cash or in-kind) on the basis of a written or oral contract	→8
2. An entrepreneur, farmer working at his own enterprise (with hired employees)	
3. Working at private enterprise in non-agricultural sector (without hired employees): production of goods, trading, transportation service, building, repairing, crafts) or: professional activity (private tuition, medical diagnostics, consulting and treating, legal or audit services, sewing, hairdressing, other services)	→10
4. Agricultural activities on private farm/enterprise or on rented land or in the form of poultry-cattle breeding (without hired employees)	→11
5. Unpaid work in a household's farm/enterprise or for relative	
6. Other (please, specify) -----	→8

8. Please define the amount of payment (wage or reward) for this employment you should received during the last three months

To the interviewer: Under “Net amount” is meant the wage of employee defined by verbal or writing contract after all taxes
Under “Actually received” is meant actually received wage by the employee in corresponding month
If wage was paid in full, both on the graph ([1] and [2] the graph) the same number should be written.

	Net amount (GEL)	Actually received (GEL)
	[1]	[2]
Last month (The month prior to the month of the interview)		
Two months ago		
Three months ago		

9. Please specify the amount of other payment (bonus, reward, material assistance) from this work during the last three months (GEL) (if received in kind, estimate in GEL approximately)

	Actually received (GEL)	
Last month (The month prior to the month of the interview)		→11
Two months ago		
Three months ago		

10. Please specify, how much GEL was your share in profit from this business during the last three months (indicate monthly payment or fee in the case of professional activities)? (If received in-kind, estimate in GEL approximately)

To the interviewer: Explain to the respondent that under profit is meant the difference between the total income from self-employment and total expenditures and taxes related to this income

	Earned profit (GEL)	Actually received (GEL)
Last month (The month prior to the month of the interview)		
Two months ago		
Three months ago		

B) Secondary (additional) Employment

11. Please specify if you performed any secondary job with the basic one in order to get salary, profit or other labour payments (in cash or in kind for own consumption or selling) during the last three months inside the country

To the interviewer: When asking about secondary employment, you should ask the respondent whether he/she performed any job mentioned in questions 1-3

1. Yes → continue
2. No → go to 17

12. Please define what kind of the products or services are produced at your secondary job (private business) where you worked during the last three months

To the interviewer: Identify the products or services produced, processed or provided by this enterprise, organization or personally by the respondent

Type of economic activity (filled by Geostat)	
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13. **Please define your secondary employment status for last three months:**

1. A person working for fixed salary (cash or in-kind) on the basis of a written or oral contract	→14
2. An entrepreneur, farmer working at his own enterprise (with hired employees)	
3. Working at private enterprise in non-agricultural sector (without hired employees): production of goods, trading, transportation service, building, repairing, crafts) or: professional activity (private tuition, medical diagnostics, consulting and treating, legal or audit services, sewing, hairdressing, other services)	
4. Agricultural activities on private farm/enterprise or on rented land or in the form of poultry-cattle breeding (without hired employees)	→16
5. Unpaid work in a household's farm/enterprise or for relative	→14
6. Other (please, specify) -----	

14. **Please specify the amount of wage from this work or the amount of profit from your own business (total income minus expenditures) during the last three months (GEL)**

	<i>Net amount (GEL)</i>	<i>Actually received (GEL)</i>
	[1]	[2]
Last month (The month prior to the month of the interview)		
Two months ago		
Three months ago		

15. **Please specify the amount of other payment (bonus, reward, material assistance, if received in kind, estimate in GEL approximately) from this work during the last three months (GEL)**

	<i>Actually received (GEL)</i>
Last month (The month prior to the month of the interview)	
Two months ago	
Three months ago	

16. **Please specify if during the last three months you had other job except above mentioned (odd, temporary or permanent) what was the total amount of wage, profit or other income**

	<i>Wage, profit or other incomes from all other activities (GEL)</i>
Last month (The month prior to the month of the interview)	
Two months ago	
Three months ago	

17. **Did you perform any paid work during the last three months outside the country**

1. Yes → continue
2. No → end

17.a. **Please specify the amount of income from this work during the last three months**

	<i>Wage, profit or other incomes in cash or in kind from all other activities (GEL)</i>
Last month (The month prior to the month of the interview)	
Two months ago	
Three months ago	

Thank you for your cooperation!

56. **Subjective assessment of the interviewer:**

How reliable is the information given by the respondent?

1. Information is reliable
2. Information is more or less reliable
3. Information is less reliable
4. Information is not reliable

The interviewer's comments:
